



Champion Band Boosters

February 2020 Booster Meeting Minutes

Meeting was called to order by president, Michele Segura at 6:30 pm.

29 members signed in for the meeting. Officers and chairs absent: Linda Crerand, Shannon Jackson, Allison Austin, JA Garza, Amy Carson and Beverly Albrecht. Members were provided the following handouts:

- Profit and Loss Detail statement through February 3, 2020
- Meeting agenda
- December 2019 booster meeting minutes
- Proposed bylaw amendments
- Tentative spring schedule of events

Standing Reports

- Rosy Young presented the December 2019 minutes for approval. **Amy Phillips made a motion to approve the minutes. Denise Fortenberry seconded. Motion passed.**
- Brenda Russell gave the Treasurer's report. She reviewed the P&L statements and reminded everyone to get outstanding fall receipts submitted – there are just a few to clean up. No questions on the report.
 - We have paid our sales tax. There was discussion about how we price events and tickets going forward and the number of fundraisers we have each year to align with nonprofit tax and sales guidance.
 - Donor letters have been mailed out.
 - We received funds for the \$5K CW35 Thursday Night Lights grant that we won last semester – story sent to Boerne Star and school principal for weekly parent email to say thanks to everyone who voted. We are working with band directors to determine how to spend it – possibly on needed front percussion show equipment. This will be brought back to membership for review.
 - Michele and Brenda also shared that there was a discrepancy in the Fall Raffle ticket funds. One student was \$20 short. The winning tickets were not from this student. This student has current family issues and the officers and band directors would like to forego pursuing this shortage with the student. **Michele Segura made a motion for the boosters to take no additional action with the student and accept the discrepancy. Mary Grant seconded. Motion passed.**

Old Business

- **Fall Activity Assessment:** The officers and chairs evaluated booster activities for the fall semester – what went well, opportunities for improvement – to help with planning for next year. A list of actions needed to be completed before next fall was consolidated for prioritization and will be worked.
- **Spring Calendar:** Michele ran through the calendar. Mr. Mauricio said UIL is moving the competition date (TBD). Discussion on attending middle school concerts to reach more parents and exciting 8th graders prior to course selection date. Mary Grant agreed to provide videos for middle school directors to share with students in class. Sal, Michele and Linsey Laws agreed to coordinate on efforts.
- **New Uniforms:** Mr. Mauricio said he and Mr. Arnott are working with a company to get three designs for consideration. Given Denise Fortenberry's extensive working knowledge of the uniforms, the boosters asked the directors to include her as part of the decision process.



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New Business

- **Slate of 2020-21 Officers and Chairs:** Michele gave an update on open positions for next year (1st VP, 2nd VP, Secretary, Medical, Middle School, Photography) based on discussions with current leadership team. A nominating team will be put together in March to complete next year's slate for May elections.
- **Spring Fling:** The boosters will be participating in this school event on Friday, March 6 during lunch, with a nachos/frito pie booth. Jennifer Uecker and Sheena Fonts are coordinating and will need volunteers.
- **Band Banquet:** Ginger Yockey shared plans for this event scheduled on Thursday, April 23. Heavenly Gourmet has been selected as the caterer. Working on tickets and theme in the next few weeks. She will also send out a Signup Genius for volunteers to decorate and provide desserts. Mary Grant will send out request for senior photos. Mr. Mauricio will take lead on the junior skit.
- **Proposed Bylaw Amendments:** Michele presented a high-level overview of the proposed changes and the reasons behind each proposed change. In short, our current bylaws have not been updated in 9 years and are missing significant language that enables us to conduct business, protects us as a 501(c)(3) organization and aligns to the BISD Booster guidelines. They also do not allow us to take advantage of current technology and resources and do not promote solid financial practices and responsibilities that are necessary to ensure this booster organization is transparent and accountable for the funds for which it has fiduciary responsibility. In developing the amendments, research was done on 501(c)(3) bylaw IRS requirements and guidelines, Texas Education Codes specific to booster organization, reviews of similar-type organization bylaws, and a cross reference of the BISD booster club guidelines. There were questions and feedback on the proposed changes. Michele said she would incorporate the suggestions. Michele is sending out the current bylaws, BISD booster guidelines and proposed amendments to entire membership on Tuesday, February 4 for review and feedback. The boosters will vote at the March meeting.

The meeting adjourned at 8:21 pm.